

TO: EMT, Paramedic and MICN Applicants – Initial and Renewal

FROM: Karen Petrilla, EMS Specialist

RE: Walk-in Application Processing

DATE: 15 January 2015

REMSA is **MOVING!** At least, most of us are.

Wednesday and Thursday, January 21 and 22 are our moving days. We will NOT be closing, but because of all of the activity, we request that in-person application processing be kept to a minimum.

If it is not imperative that you come to the office on either of those days, we request you change your application submission to a different day.

And **NOTE**: Application processing personnel <u>are NOT moving</u>, <u>but are remaining at their present location</u>. Anyone wishing to drop off an application or meet with application staff will continue to come to the EMS Agency office at 4065 County Circle Drive, Room 102.

Please call if you have any questions on this matter – (951) 358-5029.

Mailing Address: 4065 County Circle Drive • Suite 102, Riverside CA 92503 Phone: (951) 358-5029 • Fax: (951) 358-5160 • TDD: (951) 358-5124 • www.rivcoems.org