PURPOSE
To define the requirements for authorization by challenge as a mobile intensive care nurse (MICN) in Riverside County.

AUTHORITY
California Health and Safety Code - Division 2.5: Emergency Medical Services [1797. - 1799.207.]

Eligibility
To be eligible to challenge the MICN authorization process, an individual must:
1. Be currently licensed by the State of California as a Registered Nurse (RN).
2. Be currently employed in the Emergency Department (ED) at a Base Hospital within Riverside County AND be approved by the hospital’s Prehospital Liaison Nurse (approval based on internal hospital policies).
3. Possess an MICN authorization from Riverside County which is over one (1+) year, but less than three (3) years expired, OR possess a current, valid MICN authorization from the Inland Counties Emergency Medical Agency (ICEMA) OR an ICEMA authorization that has been expired less than three (3) years.
4. Have successfully completed an MICN orientation process to include a minimum of:
   a. Four (4) hours of protocol review and successful completion of an approved MICN written examination (review hours can include self-paced learning)
   b. Eight (8) hours of precepted Coronary Observation Radio (COR) / EMS radio time.
   c. Twelve (12) shifts of probationary* COR/EMS radio experience.
      i. *During the precepted and probationary time, the RN will be referred to as a MICN Candidate, or “MICN-C”
   d. Eight (8) hours of ride-along time
   e. Two (2) hours of field care audits, with at least three (3) of the audited cases being runs that the individual participated in as a MICN challenge candidate.
      i. A REMSA-approved skills verification competency form must be submitted at the time of the challenge.
The MICN orientation process will be completed within a three-month (90 day) period.

Authorization Period
MICN authorization will be valid for a period of two (2) years from the month of completion of the probationary period or the expiration of the State Registered Nurse license, whichever comes first, provided Base Hospital ED employment is maintained.

Authorization expires on the final day of the final month of the authorization period.

Application Procedures
1. Nurses applying for authorization as an MICN via the challenge process will use the REMSA-approved on-line credentialing system, found here: https://ca.emsbridge.com/remsa/public/portal/#/login. To expedite the process, REMSA recommends that applicants scan and export the following documents into PDF format before initiating the application process:
   a. A current and valid State of California Registered Nurse license.
   b. A current legal photo I.D. (i.e., state driver license, state I.D. card, military I.D., or passport). The photo must clearly show the individual. Temporary driver’s licenses without a picture and military IDs where the applicant is not the primary issuant will not be accepted.
c. Original documentation from the base hospital Paramedic Liaison Nurse (PLN) of criteria fulfillment as specified in Section 1, b-e (above), must be documented on the REMSA form titled Verification of Eligibility for MICN Challenge, found here: [http://remsa.us/policy/MICNCHALLENGEVERIFICATIONOFELEGIBILITYv2.pdf](http://remsa.us/policy/MICNCHALLENGEVERIFICATIONOFELEGIBILITYv2.pdf). An original ALS Skills Competency Verification (SCV) form, completed by an approved verifier in accordance with the REMSA Policy for Skills Competency Verification, must also be submitted.

2. After navigating to [https://ca.emsbridge.com/remsa/public/portal#/login](https://ca.emsbridge.com/remsa/public/portal#/login), applicants will click the “Create Account” button to begin. Instructions are available to guide the applicant through each step; a brief tutorial is also available. The system will instruct the applicant to upload / attach their authorization documents to their profile when appropriate.
   - It is not necessary to complete the entire application process in one sitting. The system will save entered data if the application process gets interrupted.
   - At the conclusion of the application process, the option to print an abbreviated version of the completed application will be provided.

3. Only complete applications will be processed (completed form with all supporting materials and fees).
   - Deficiency notices will be emailed to the applicant, explaining the missing or incomplete documents or information. Once the deficiencies have been corrected, the complete application will be processed by REMSA.
     - In certain cases, applicants may be required to submit information or documentation in addition to the standard elements described in the “Minimum Eligibility” section (above). Applicants will be permitted an extra thirty (30) calendar days to submit the additional materials.
   - Applications that have been started but remain incomplete will be saved in the credentialing system in an “Initiated” status until completed, or for a maximum of sixty (60) days, whichever is shorter. After 60 days, the application will be considered abandoned, and the credentialing system will automatically withdraw it from the active queue. Once the status of an application is changed to “Withdrawn,” the applicant will need to initiate a new application if they wish to continue the authorization process.

**Authorization Fee**
The fee for MICN authorization is $75.

The system will hold, but not process, an application until the required non-refundable fee is paid.
- All fees paid to REMSA are non-refundable. Fees may be paid via debit card (so long as it bears a Visa, MasterCard, or Discover logo) or credit card (all issuers except for AMEX) through the on-line credentialing system. The payment process is explained on the final (“Acknowledgment”) page of the electronic application.
- Cash, personal checks, money orders, and cashier’s check are not accepted.
- REMSA recommends using Chrome or Firefox to process applications.

**Conditions of Continued Authorization**
Loss of employment in an Emergency Department at a base hospital within Riverside county, or a change of employer, will invalidate authorization.
- Reauthorization may be attempted through the process outlined in policy #1210 (MICN Reauthorization) so long as re-employment is in the Emergency Department at another base hospital in Riverside county.

It is the MICN’s responsibility to keep his / her contact information updated with REMSA via the on-line credentialing system, found here: [https://ca.emsbridge.com/remsa/public/portal#/login](https://ca.emsbridge.com/remsa/public/portal#/login). Changes in address and/or mailing address, phone number, email address, employment, or any other contact information must be reported to REMSA within thirty (30) days of occurrence.
- Failure to maintain updated information may result in missed notices, practice updates, or communications regarding formal actions against a license, accreditation, or authorization. Notifications shall be made to REMSA by:
  1. Accessing and updating personal information using the on-line credentialing system **AND**
  2. Notifying REMSA at [emsapps@rivco.org](mailto:emsapps@rivco.org) that changes / updates have been made.